

SHARAD GONDALIYA, CPA

sharadcpa.com | sharad@sharadcpa.com | 647.212.9559 | GTA, ON

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Dear Hiring Manager,

Analytical and Performance-Driven Tech-savvy Finance Professional having 12+ years of proven experience in Accounting Management, Financial Analysis, and Finance Management as an Accounting Manager, Senior Financial Analyst, and Finance Manager.

With extensive experience in financial management and full cycle accounting, as well as exceptional analytical skills, I am known to deliver excellent in-depth service, formulate strategic alternatives to enhance business performance, generate productivity, provide insightful solutions to support financial decisions, and establish personal and professional rapport and credibility with staff, management, and stakeholders. A seasoned professional with 12+ years of experience in finance and accounting, who is proficient with finance systems and can quickly grasp, analyze, research, and evaluate information, interpret complex concepts, identify improvement opportunities to achieve company goals, coupled with an ability to negotiate and resolve, I am confident that I would bring a valuable set of skills to your organization.

Key Achievements:

- **Best Manager Award-2019** from CEO for the best performance and effective implementation of ERP.
- **Best Performer Award** for the best performance in terms of quality and quantity of services provided to clients.
- **Increased 12% profit by effective ERP implementation, oversaw requirements gathering, collaborating team, user experience, design Internal Controls, drafting, training, and User Acceptance testing.**
- **Reduced 20% sales return by allocating ownership of sales return** to departmental heads and in-depth sales return analysis reporting implementation in monthly reporting package.
- **Reduced 70% of clerical errors** by Continuous Process Improvement of Accounting & Finance Operations by effective and efficient checklists and reviews.
- **Reduced Average Billing cycle by 9 days and average receivable by 15 days** by effective implementation of SOP related to billing on a timely basis and better follow-up.
- **Implemented active presentation** using Power BI for better & effective decision-making for senior management.
- **Streamlined Accounting and Finance operations** for effective and timely reporting.
- **Having CPA (Canada) and CA (India).**
- Prestigious **Amul Vidhya Bhushan Award** issued by Amul.
- Magazine Article - 5 Must-have Financial Management Tools Your Business Needs at The Business Daily.
- Magazine Article - 4 Most Fascinating Ways How Artificial Intelligence (AI) can Automate the Financial Management at Silicon Valley Times.

For a more detailed illustration of my skills and experience, please see the enclosed resume and feel free to contact me at your earliest convenience so we may further discuss how my abilities align with your current needs.

Thank you for considering my candidacy.

Sincerely,
Sharad Gondaliya

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Analytical and Performance-Driven Tech-savvy Finance Professional having 12+ years of proven experience in Accounting Management, Financial Analysis, and Finance Management.

CPA (Canada) Applied and CA (India).

Core Competencies

Full-cycle Accounting | Financial Reporting | Periodical Closing | Cash Flow Analysis | Team Building & Leadership
Financial Planning and Analysis (FP&A) | Budgeting | Forecasting | Variance Analysis | Finance Modeling
IFRS, US GAAP | ERP Implementation | Result Oriented Reporting | Continuous Process Improvement
Internal Controls | AR | AP | Payroll | Internal and External Auditing | Regulatory Compliance | Tax Planning

Skills

- **Technical proficient with** Advanced MS Excel including Macros, PowerPoint, Power BI, Tableau, SAP, NetSuite, Hyperion, QuickBooks.
- **Well-versed in ASPE, IFRS, US GAAP, SOX.**
- **Finely honed leadership**, decision-making, excellent communication skills, and time management skills.
- **Strong written communication skills**, active listening, and collaboration effectively.
- **Self-Motivated, able to work independently**, passionate, Quick Learner, articulate, business acumen, flexible in a fast-paced environment, meet deadlines with unique leadership skills, teamwork, collaborative, believe in innovation, dedicated, problem-solving skills, curious, result-driven, reliable, influence, and attention to details.
- **Detail Oriented analytical skills**; expert in problem-solving by creative solutions and excellent presentation skills.

Professional Experience

Senior Financial Analyst, AV Terrace Bay, Fortune 500, Listed Group Company June 2021 to Present

Leverage leadership abilities to build, Manage, lead, and inspire 6 members of Finance & Accounting Team having revenue >250M, Sales >300,000 MT, Sales > 5 countries, Capex >40M, Budget >1 B and reported to Head of Finance.

- Mainly manage Full-cycle Accounting in CAD-USD, Monthly closing and Financial Reporting within tight timeframe, Financial Planning and Analysis (FP&A), Budgeting, Forecasting, Financial Models, Analyze financial statements.
- Variance Analysis, KPI Analysis, financial performance analysis, Cash Flow Management, Inventory Analysis, Balance sheet analysis, other financial data analysis, Strategic Planning, Payroll management using SAP and Excel.
- Business Planning, Optimum Resource Allocation, cash forecasting, Account Reconciliations using SAP and Excel.
- **Streamlined Accounting and Finance operations** for effective and timely reporting.
- Complied with Corporate Governance, SOX, asset safeguarding, and continuous process improvement.
- Filed GST/HST, statistics Canada reporting and result-oriented ad-hoc reporting for management decision-making.

Senior Accountant, Legal Quotient Consultants (Legal Firm), Canada (Work from Home) April 2020 to May 2021

Played leadership role to supervise, motivate, and guide a team of 3 members for full ownership of full cycle accounting, Financial Reporting and Financial operations of multi-countries operations, multi-currency transactions and reported directly to CFO.

- Oversaw full-cycle accounting, Financial Planning and Analysis of Canadian and cross-border USA operations.
- Lead month-end close and year-end closing process. Manage ad-hoc audit and management reporting.
- Generated financial, and business supporting reports, & statistical reports. Overview of Payroll & tax remittance.
- **Reduced Average Billing cycle by 9 days and average receivable by 15 days** by effective implementation of SOP related to billing on a timely basis and better follow-up.

- **Implemented active presentation** using Power BI for better & effective decision-making for senior management.

Finance Manager, RDP Foam Industries Private Limited, India

August 2015 to March 2020

Directly reported to CFO about financial functions while managed, led, and inspired 5-member team of Accounting and Finance having revenue >100M, Capex >15M, Budget >500M, 4 centralized warehouses, 13 Retail Stores, Dealers >500 using NetSuite, MARG ERP and Excel.

- Led full-cycle accounting, periodical financial reporting, detailed budgeting, forecasting, variance analysis, inventory management, cost reporting, KPI Analysis, scenario analysis on historical and projected business.
- Analyzed results to ensure a strong understanding of key drivers behind annual budgets, and variances, trend analysis, revenue review for organization growth.
- Performed Finance & Strategy planning, in-depth revenue analysis, Inventory management, supply chain analysis, Cash Forecasts, Account Receivables (AR) analysis, and Account Payables (AP) analysis.
- **Received recognition for reducing 20% sales return by allocating ownership of sales return** to departmental heads and in-depth sales return analysis reporting implementation in monthly reporting package.
- **Increasing 12% profit by effective ERP implementation**, oversaw requirements gathering, collaborating team, user experience, design Internal Controls, training, and User Acceptance testing.
- **Best Manager Award-2019** from CEO for the best performance and effective implementation of ERP.

Accounting Manager, Bipin Chandra Modi & Co. (Public Accounting Firm), India

April 2012 to July 2015

Directly reported to Senior Partners and managed diverse clientele > 200 including manufacturing, SaaS, service organizations, having total turnover of \$800M, Managed hiring & training of staff to achieve organization goals.

- Drove full-cycle accounting management and financial reporting as per IFRS, GAAP and other accounting standards.
- Result Oriented Consultation for accounting and finance processes and complex transactions.
- **Reduced 70% of clerical errors** by Continuous Process Improvement of Accounting & Finance Operations by effective and efficient checklists and reviews.
- **Best Performer Award** for the best performance in terms of quality and quantity of services provided to clients.

Accountant, Hirapara Kishor & Associates (Public Accounting Firm), India

August 2009 to March 2012

- Managed bookkeeping, accounting and financial records processing, journal entries, general ledger, periodical closing process including adjusting journal entries and audit support.
- Worked with 14-members team to collectively manage financials and accounts for 2000-clients portfolio.

Education

- **CPA Canada** License Applied
- **CA India** 2010 to 2015
- **DBF** (Diploma in Banking and Finance) 2013 to 2014
- **B Com** (Bachelor of Commerce) (Accounting, Business, Economics), VNSGU, India 2009 to 2013

Major Certificates/Awards

- **Best Manager Award-2019** and **Best Performer Award** from two previous employers for the best performance.
- Magazine Article - 5 Must-have Financial Management Tools Your Business Needs at The Business Daily.
- Magazine Article - 4 Most Fascinating Ways How Artificial Intelligence (AI) can Automate the Financial Management at Silicon Valley Times.
- **Microsoft Office Specialist (Excel)** Issued by Microsoft, Xero Certified Advisor and QuickBooks Certified ProAdvisor.